

## **House Agriculture Committee Member Day Testimony Instructions**

The House Agriculture Committee Members' Day Hearing will be held on **Wednesday, December 10, at 10:00 a.m. in 1300 Longworth House Office Building.**

Please submit requests to testify by email with the subject line "Request to Testify and Name of Member" to Sofia Jones, Majority Director of Member Services and Coalitions, and Clark Ogilvie, Minority Deputy Staff Director, at [Sofia.Jones@mail.house.gov](mailto:Sofia.Jones@mail.house.gov) and [Clark.Ogilvie@mail.house.gov](mailto:Clark.Ogilvie@mail.house.gov). In your email, please include the topic of your testimony. The deadline for submitting a request to testify is **Monday, December 8, at 6:00 p.m.**

Each Member will be provided five minutes to testify, and the complete written testimony will be included in the hearing record. The deadline to submit oral testimony is **Tuesday, December 9, at noon** to [Jackson.Blodgett@mail.house.gov](mailto:Jackson.Blodgett@mail.house.gov).

### **Please ensure that the testimony complies with the following requirements:**

- Testimony should not exceed five pages.
- Testimony should be a PDF attachment to your email.
- Testimony should be on standard 8.5 x 11-inch letter-size paper.
- Testimony should be double-spaced type in 12-point font with 1-inch margins.
- Clearly indicate in the first paragraph the subject of the testimony.
- Do not include color or detailed photos; the use of charts and tables and the use of appropriate bold-type and bullets are acceptable.

If a member wishes to provide input but is unable to participate in person, he/she may submit written testimony for placement in the public hearing record. The deadline to submit written testimony for the record is **6:00 p.m. on Saturday, December 20** to [Jackson.Blodgett@mail.house.gov](mailto:Jackson.Blodgett@mail.house.gov).